16/02/2024

Recruitment Manager

Continuity Care

North Lakes, Brisbane

Dear Manager,

I am excited to apply for the position of Operations Manager the Job that you have advertised on seek website. I was working as a Clinical Nurse Manager at Masonic Taradale Rest Home and Hospital, Napier, Hawkes Bay, New Zealand. I have experience in leading high functioning team and ensuring governance of staff and resources based on the needs of the organisation. I was leading a team of 15 nurses, 80 health care assistants and support staff to provide comprehensive care to the elderly. I am passionate about leading the team to achieve operational leadership to sustain and grow the business to deliver quality care and achieve optimal health outcomes for patients.

I have recently relocated to Brisbane after living and working in New Zealand for the past 18 years. I am self-motivated and results driven individual with over 10 years of experience working at different roles in hospital and community as clinical nurse manager and clinical nurse educator in New Zealand. I have experience of working within my budget and implementing change management initiatives to improve processes and evaluate them by regular audits. I have experience of ensuring compliance, managing complaints and feedback to achieve strategic goals of the organisation.

I completed a master’s in health science from University of Canterbury in 2010. I have a good understanding of the clinical needs of the nursing and management teams to provide quality person-centred care to individuals. In my role as a Clinical nurse educator in older person rehabilitation service in-patient ward at Hutt Valley DHB, I successfully established effective partnerships within the wider hospital teams, external stakeholders, and Māori and Pacific Health providers. I have participated in recruitment, training, professional development of staff and implementation of policies and procedures.

Prior to this, I have worked 4 years as a clinical nurse manager for two aged residential care facilities and promoted delivering quality care based on current evidence. I was involved implementing electronic medication management system (medi-map). I have supported the health and safety initiatives by providing staff mentorship, training, and supervision. I took a leadership role and managed the care home on multiple occasions in the absence of care home manager. I have also worked as a service coordinator for 3 years and managed a day care for people with disabilities in Christchurch.

I am looking for a new challenge to share my skills and experience to bring about a positive change and delivering results by working in collaboration with the wider multi-disciplinary teams. I am looking forward to hearing from you.

Yours Sincerely,

Ramesh Sahrawat